

Document Control	
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DISCIPLINARY POLICY AND PROCEDURE	
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LOXFORD
School Trust

HOME SCHOOL AGREEMENT

The Loxford School Trust intends to make sure that all students achieve their best. It demands high standards of work and behaviour from students.

Teachers do their best to make sure that every student achieves.

We work to provide learning experiences which challenge students, build self esteem and confidence and so enable them to take up their responsibilities as adults, members of the community and at work.

ATTENDANCE

Attendance at school is vital if all students are to benefit from the education that we provide and achieve their potential.

Regular attendance at school is required by law. Parents have legal responsibility to make sure their children attend school regularly. The attendance rate should be 95%.

If a child is absent, parents must inform the school immediately about the reasons for the absence by phoning or sending a medical certificate or letter.

Dental or other appointments must be made outside school hours, unless this is totally unavoidable.

Family holidays must be taken during school closures.

If your child does not attend school regularly, we will ensure that we do everything possible to support and encourage their return to school. Ultimately, we might refer the matter to the Education Welfare Officer/Social Services.

Punctuality is an important part of self-discipline and is essential to have good time management. Please ensure your child arrives to school on time every day (8.45am).

A detailed copy of the school's attendance policy and school term dates and holidays can be obtained from the office.

OUR RESPONSIBILITIES

- The school will reward students who work
- The school will inform parents about low standards of attendance, lateness, uniform, equipment, schoolwork and homework
- The school will set homework regularly
- The school will make clear to students and parents the standards expected for good work and behaviour and what will happen if these standards are not kept
- The school will invite parents to Parents' Evenings to discuss progress and achievement
- The school will provide written reports on progress, achievement and standards
- The school will deal seriously and sensitively with parents' concerns
- The school will work with parents in dealing with any problems that develop about attendance, lateness, uniform, behaviour, homework, achievement and bullying
- Examinations – Re-sits of examinations are at the discretion of the school

YOUR RESPONSIBILITIES

- My child will attend school, regularly, on time, properly equipped and not go on holiday in term time
- I will tell the school the reason every time my child is absent
- I will support my child in good behaviour and support the school code of conduct
- I will make sure that my child is properly equipped for school
- I will support my child in doing homework and learning at home
- I will tell the school about any changes at home which may affect my child's school life
- I will make the school aware of any changes my child's address or my personal contact details
- I will do my best to attend Parents' Evenings and information meetings
- If I am unhappy about any events at school, I will tell my child's Achievement Team Leader or Year Care Team Person

I will work with the school and meet with teachers if problems arise over issues such as: lateness, uniform, behaviour, homework, achievement or bullying.

SCHOOL UNIFORM

We expect all students to be in full school uniform and suitably dressed for P.E., Games and Swimming.

Loxford School

1. Parents can contact our outfitters, Mr Baynham, by telephone 07880 838732 and make private arrangements.
2. The School Outfitters also sells clothing on the school premises every Tuesday and Thursday from 1.20pm-2.10pm and Wednesday from 8.30am-9.30am.
3. A uniform price list can be obtained from the General Office.

Abbs Cross Academy & Arts College

1. Uniform purchased from the school supplier can **only** be ordered on-line at their website:
www.schooluniformdirect.org.uk .
2. They only have a business address, not a shop, however Abbs Cross do have blazers and skirts that you can try for size before ordering.
3. You can choose to have your order delivered direct to the school.

Deliveries are made every Tuesday and Thursday afternoons, (times are not guaranteed).

4. You can also contact them on:

Telephone	01992 763679
Mobile	07880 838732
Email	info@schooluniformdirect.org.uk

Cecil Jones

1. Both girls and boys must wear the academy blazer (black with academy logo and a clip on tie which is available only through the academy (payment via ParentPay)
2. Year 7 - Both girls and boys must wear the new academy blazer (Navy with aqua braiding and embroidered Cecil Jones Academy logo), available from School Uniform Direct
3. Year 7 - School tie, navy and aqua stripe with embroidered logo, which is available only through School Uniform Direct and from the School Office (payment via Parent Pay)
4. Years 8 – 11 - Both girls and boys must wear the academy blazer (black with academy logo and a clip on tie which is available only through the academy (payment via ParentPay)

Gaynes School

1. Uniform purchased from the school supplier can **only** be ordered on-line at their website:

<http://www.haveringschoolwear.co.uk>

2. You can also contact them on;

Havering Schoolwear
160-162 Hornchurch Rd,
RM11 1QH

Telephone	01708 767890
Email	General Enquiries – info@haveringschoolwear.co.uk Web Order – sales@haveringschoolwear.co.uk

Tabor Academy

1. Boys Blazers, V-neck jumpers and ties are available from our uniform provider, School Uniform Direct. They can also supply suitable trousers.

On-line orders can be made via www.schooluniformdirect.org.uk

2. Girls Blazers, V-neck jumpers and ties are available from our uniform provider, School Uniform Direct.

On-line orders can be made via www.schooluniformdirect.org.uk

3. PE Kit www.schooluniformdirect.org.uk

The Warren School

All students are expected to wear the correct uniform at all times, blazers **must** be worn (and not kept in their bags) the correct footwear must be worn at all times i.e **black shoes which can be polished**. Jewellery, hoodies, baseball caps and bandanas are not permitted. These will be confiscated and returned at the end of the school week. All outdoor coats must be dark in colour without patterns or logos. Extremes in appearance cosmetically such as make-up, false nails, hairstyles, unnatural hair extensions or dye are not allowed. Governors reserve the right to send pupils home if they incorrectly dressed.

SCHOOL UNIFORM

We expect all students to be in full school uniform and be suitably dressed for P.E., Games and Swimming. Should you have a problem with your uniform, your parents/guardian must write a note for your Year Care Team person in order to get a dress slip sticker.

Loxford School

Coat	Black (no logos)
Blazer	With badge
Jumper	Black, plain, v-necked with school logo
Blouses/Shirt	White, plain – no motif or any kind – to be tucked in with the top button fastened
Trousers	Black (there should be no: skinny cut trousers, jeans, cords, 'jean-type' material, lycra or leggings type trousers)
Skirts	black – pleated (not straight) and to reach the knees - no lycra
Ties	school tie
Shoes	Black – no trainers – no boots
Socks	Black or white
Tights/stockings	Black or tan

Headscarf and any hair/clothes accessories (if worn) black or white

If students wish to wear a coat over their blazer, this should be black, no coats to be worn inside the building
No baseball caps, or hats to be worn inside the building
No coloured nail varnish and no make-up
No hooded sweatshirts/jackets/sport jackets

The school uniform is to be worn correctly at all times.

Sixth Form students are required to follow a dress code which is published on the school website.

PHYSICAL EDUCATION, SWIMMING AND GAMES REQUIREMENTS

During cold weather student must not wear their coat for PE. They may wish to wear the Loxford fleece.

Plain white top (polo style) – with school logo

Plain black tracksuit bottoms – with school logo

Plain black sweat top – with school logo

Red shorts – with school logo (boys and girls are permitted to wear the school shorts)

Black pleated P.E. skirt – with school logo (to be worn with black briefs, white socks)

Trainers – not boots

Swimming costume/trunks (not shorts)

Swimming hat for pupils with long hair

Towel

VALUABLES

Large sums of money must not be brought to school

Electrical and other valuable items are NOT allowed on the school premises (including mobile phones)

We will not accept any liability for these items

Students who bring expensive items into school, do so at their own risk

HAIR

No bright colours in hair and no lines in hair

No shaved head or sides of head shaved (minimum blade number 1.5mm)


No mohican hairstyles

No hair jewellery

No lines in eyebrows

Abbs Cross Academy & Arts College

School Uniform	Description	Further Information
Blazer	Black with green piping and embroidered school motif – compulsory for Yr7 – Yr9 and optional Yr10 – Yr11 from school uniform supplier. Otherwise a black school blazer with school badge sewn on.	Worn during the day, as well as to and from the school, unless directed otherwise by staff.
Trousers (Boys and girls)	Black, classic style, full length	No jeans, washed grey, navy blue, corduroy, jean-like material, fashion trousers/leggings or shorts. Trousers should be worn with a secure fit around the waist. Belts should be black, demure and functional. No oversized buckles, clasps, studs, trimmings, not worn as fashion accessory.
Skirt (Girls only)	Full box pleated style which must be knee length in black compulsory for Yr7 – Yr9. Optional for Yr 10-11 from school uniform supplier. The school skirt must be plain black and knee length for Yr10 – Yr11.	Skirts must be worn to the knee and not shortened by either taking them up or rolling them up at the waist.
Shirt	Plain white traditional school shirt – long or short sleeved.	The shirt must be tucked in and closed/buttoned/fastened at the neck. Any polo-neck, T-shirt, vest or underwear worn underneath should not show or be visible through the shirt. No designer shirts or girls fitted blouses.
School Tie	School tie – black and green stripe with logo compulsory for Yr7 – Yr9 and optional for Yr10-11 from school uniform supplier. Otherwise the old Abbs Cross striped tie.	Tie should be worn at appropriate length i.e. New tie the logo must be visible below the knot. All ties must be worn to the waistband of skirt or trousers.
School Jumper	Black with embroidered school motif from school uniform supplier.	Optional, but only the school version is to be worn, no other jumpers or cardigans are acceptable.

Socks/ Tights (Girls only)	Tights – black. Socks – white ankle socks	No footless, patterned or fishnet tights, leggings or legwarmers, socks not to be worn with tights, leggings or legwarmers. Socks cannot be knee length or trainer socks – ankle socks only.
Shoes	Polished black, traditional, formal, sturdy style. Black laces and stitching. Black sole and heel	A plain design, no trimmings, no logos, no decorative buckles, no coloured laces or stitching, no labels, no tags, or other decorations. No shoe/trainer cross footwear e.g. Prada. Trainers, pump style or fabric shoes e.g. ‘Vans’/‘Air Force Ones’ or rugged hiking/work boots, ‘Dr Martens’ boots or knee-length boots are not permitted. Plain black ‘Dr Martens’ shoes and ‘Kickers’ lace up shoes(not Tovni lacers) are permitted; however, all stitching must be black.
		
Coat / Jacket	Appropriate for school.	Plain black, dark grey or navy blue, one small logo, (no greater than three inches in diameter) is allowed. No fabric/knitted tops, cardigans, jumpers, sweatshirts, tracksuit tops, waistcoats, sleeveless or hooded tops, body warmers, denim jackets, fur coats etc. are to be worn. Hoodies are banned on the school site including being worn to and from school.
Head Scarf	Plain black (no pattern or logo)	For religious reasons only.
Hair/Appearance	<p>Only black or white hair accessories (hair bands, clips) are allowed.</p> <p>Individual fashion statements such as extreme hair styles or unnatural colours are not permitted. Hair that is dyed two or more different colours is not permitted. Boys’ hair should be no shorter than a number two cut.</p> <p>No decorative attachments to braids or extensions are to be worn in the hair.</p> <p>Tram lines, shaved shapes in the hair or ‘bar codes’ in eyebrows are not permitted.</p> <p>Visible makeup, lip gloss, mascara and eye shadow, false eye lashes, eye lash extensions, nail varnish, nail decorations, extensions and acrylics are not permitted.</p> <p>Tinted/coloured or cosmetic contact lenses and decorative dental wear are not permitted.</p> <p>No hoods, hats, caps or bandannas to be worn anywhere on the school site.</p>	
Jewellery/Valuables	<p>No jewellery except for one wrist watch (not a smart watch)</p> <p>Earrings, nose studs, other forms of body piercing or visible tattoos are not permitted.</p> <p>No accessories are to be worn around the neck, wrists, ankles or attached to clothing.</p> <p>Large amounts of money and expensive personal effects i.e. electronic devices, should not be brought on site.</p>	

	Abbs Cross Academy will not accept liability for any claim arising from theft, accidental loss or damage to personal effects, money, belongings or clothing whilst on the premises. Mobile phones must not be seen or heard on the school site. Money should be kept in a purse or wallet. Confiscated items must be collected by a parent.
PE Kit	
PE Tops:	Emerald green polo shirt with school logo from school uniform supplier. Black/green rugby shirt with school logo from school uniform supplier. Black fleece jacket with school logo from school uniform supplier.
PE shorts:	School black PE shorts with school logo from school uniform supplier.
PE bottoms:	School jogging bottoms with school logo from school uniform supplier.
Socks:	Green PE socks from school uniform supplier.
Trainers:	Suitable trainers for active PE lessons – mainly white in colour. Football boots for rugby and football.
Swim wear:	Girls – plain black one piece sports costume Boys – plain black swim shorts Swim Caps – plain black Plain black costumes, shorts and swim Caps with the Abbs Cross logo can still be purchased from the school supplier, however, the school logo is now optional for these items.

Cecil Jones Academy

School Uniform 2019/2020 – Year 7 only

We would be grateful if you would ensure that your son/daughter has the correct equipment in order for them to be ready to learn immediately. Please also ensure that your child is wearing the correct uniform:

Both girls and boys must wear the new academy blazer (Navy with aqua braiding and embroidered Cecil Jones Academy logo), available from School Uniform Direct

School tie, navy and aqua stripe with embroidered logo, which is available only through School Uniform Direct and from the School Office (payment via Parent Pay)

Skirts	The school skirt must be grey, and full box pleat style (pleat must be from waistline to hemline) It must be no shorter than 3 cm above the knee with an embroidered Cecil Jones Academy logo (Girls only)
Trousers	Grey, classic style, full length (Boys & Girls)
Blouse/Shirt	Plain white traditional school shirt
Shoes	Polished black, traditional style, black laces and stitching, black sole and heel
Socks	Black or white
Tights	Natural or black (Girls only)
Jumpers	V-neck navy with embroidered Cecil Jones Academy logo
Hijab	Plain black, white, grey or navy – for religious reasons only, with no patterns

No jewellery may be worn except for one wristwatch

A plain, front opening coat should be worn to and from the academy. Jumpers, sweatshirts, hoodies or cardigans are not acceptable as outdoor clothing

Items NOT Permitted:

Trainers/cross footwear, plimsolls, mules, Kicker hi-top shoes or boots (unless worn with trousers) or open toe shoes

No facial or other piercings are allowed

Extreme hairstyles (no bright unnatural colours, tram lines, no shaved shapes in the hair or 'bar codes' in eyebrows)

No visible makeup, lip gloss, mascara and eye shadow, false eye lashes, eye lash extensions, nail varnish, nail decorations or extensions

Nose studs, other forms of body piercing or visible tattoos

Tinted or cosmetic contact lenses and decorative dental wear

No denim, hoodies, hats, caps or bandannas to be worn anywhere on the school site

No accessories are to be worn around the neck, wrists, ankles or attached to clothing

Mobile phones, personal stereos, e-readers, MP3 players, pagers, computer games etc. must not be seen or heard on the school site.

School Uniform 2019/2020 – Year 8 to Year 11

We would be grateful if you would ensure that your son/daughter has the correct equipment in order for them to be ready to learn immediately. Please also ensure that your child is wearing the correct uniform:

Both girls and boys must wear the academy blazer (black with academy logo and a clip on tie which is available only through the academy (payment via ParentPay)

Skirts	The school skirt must be black, and full box pleat style (pleat must be from waistline to hemline) It must be no shorter than 3 cm above the knee
Trousers	Tailored black, bootleg for girls (jean/chino material or 'skinny' style are not acceptable)
Blouse/Shirt	Plain white with collar suitable for a clip on tie, short or long sleeves
Shoes	Polished black, traditional style, black laces and stitching, black sole and Kickers Lo'-profile and lace up shoes are permitted; however, all stitching must be black
Socks	Plain black ankle length
Tights	Plain black, not patterned
Jumpers	Black V-neck jumper with academy logo (NO BRANDING)

If wearing a Hijab, this should be black, white or royal blue

No jewellery may be worn except for one wristwatch

A plain, front opening coat should be worn to and from the academy. Jumpers, sweatshirts, hoodies or cardigans are not acceptable as outdoor clothing

Items NOT Permitted:

Trainers/cross footwear, plimsolls, mules, Kicker hi-top shoes or boots (unless worn with trousers) or open toe shoes

No facial or other piercings are allowed

Extreme hairstyles (no bright unnatural colours, tram lines, no shaved shapes in the hair or 'bar codes' in eyebrows)

No visible makeup, lip gloss, mascara and eye shadow, false eye lashes, eye lash extensions, nail varnish, nail decorations or extensions

Nose studs, other forms of body piercing or visible tattoos

Tinted or cosmetic contact lenses and decorative dental wear

No denim, hoodies, hats, caps or bandannas to be worn anywhere on the school site

No accessories are to be worn around the neck, wrists, ankles or attached to clothing

Mobile phones, personal stereos, e-readers, MP3 players, pagers, computer games etc. must not be seen or heard on the school site.

Gaynes School

School Uniform 2019/2020 – Year 7 only

School Uniform	Description	Further Information
Blazer*	Navy blue with pre embroidered badge and turquoise braid	Worn during the day, as well as to and from the school, unless directed otherwise by staff.
Trousers (Boys and girls)	Grey, standard regular school type, full length	No jeans, washed grey, navy blue, corduroy, jean-like material, fashion trousers/leggings or shorts. Trousers should be worn with a secure fit around the waist. Belts should be black, demure and functional, no oversized buckles, clasps, studs, trimmings, not worn as fashion accessory.
Skirt* (Girls only)	Grey box pleat skirt to be worn to the knee	Skirts must be worn to the knee and not shortened by either taking them up or rolling them up at the waist.
Shirt (Boys and girls)	white standard school shirt with a top button, worn with a tie and tucked in. Reverse collar blouses are not allowed.	The shirt should be tucked in and closed/buttoned/fastened at the neck. Any polo-neck, T-shirt, vest or underwear worn underneath should not show or be visible through the shirt. No designer shirts or girls fitted blouses.
School Tie*	Navy with turquoise stripe	Tie should be worn at appropriate length i.e. New tie the logo must be visible below the knot.
School Jumper	Navy v necked jumper with school logo	All ties must be worn to the waistband of skirt or trousers.
Socks/Tights (Girls only)	Plain white ankle socks, or black opaque tights only. Tights should be at least 40 denier and plain black with no pattern. Knee high socks, leggings and black socks are NOT permitted.	No footless, patterned or fishnet tights, leggings or legwarmers, socks not to be worn with tights, leggings or legwarmers. Socks cannot be knee length or trainer socks – ankle socks only.
Shoes	Black leather only. No boots, trainers, trainer style, plimsolls or suede shoes are allowed.	A plain design, no trimmings, no logos, no decorative buckles, no coloured laces or stitching, no labels, no tags, or other decorations. No shoe/trainer cross footwear e.g. Prada.

		Trainers, pump style or fabric shoes e.g. 'Vans'/'Air Force Ones' or rugged hiking/work boots, 'Dr Martens' boots or knee-length boots are not permitted. Plain black 'Dr Martens' shoes and 'Kickers' lace up shoes are permitted; however, all stitching <u>must</u> be black.
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PE Kit

Navy shorts

White polo shirt with school logo

Navy jogging bottoms

Optional fleece (with school logo)

Optional rugby top

White football socks and white sports socks

School Uniform 2019/2020 – Years 8 - 11 only

School Uniform	Description	Further Information
Blazer	Bottle Green Blazer – with pre-embroidered badge.	Worn during the day, as well as to and from the school, unless directed otherwise by staff.
Trousers (Boys and girls)	Black, standard regular school type, full length	No jeans, washed grey, navy blue, corduroy, jean-like material, fashion trousers/leggings or shorts. Trousers should be worn with a secure fit around the waist. Belts should be black, demure and functional, no oversized buckles, clasps, studs, trimmings, not worn as fashion accessory.
Skirt (Girls only)	Bottle green, approximately knee length – with straight knife pleats (elasticated) or stitched pleats (fitted band) NO other pleat is allowed. The skirts are to be worn no more than 5 cms above the knee, with the waist band worn at the waist. Shirts are tucked into the waist band of the skirt.	Skirts must be worn to the knee and not shortened by either taking them up or rolling them up at the waist.
Shirt (Boys and girls)	white standard school shirt with a top button, worn with a tie and tucked in. Revere collar blouses are not allowed.	The shirt should be tucked in and closed/buttoned/fastened at the neck. Any polo-neck, T-shirt, vest or underwear worn underneath should not show or be visible through the shirt. No designer shirts or girls fitted blouses.

School Tie	Green with single gold stripe	Tie should be worn at appropriate length i.e. New tie the logo must be visible below the knot. All ties must be worn to the waistband of skirt or trousers.
School Jumper	Sweatshirt – V neck bottle green with school badge may be worn with the winter uniform. Cardigan/Pullover – plain black, long sleeved, v-neck, waist length, no logos.	Optional
Socks/Tights (Girls only)	white ankle socks, or black opaque tights only. Tights should be at least 40 denier and plain black with no pattern. Knee high socks, leggings and black socks are NOT permitted.	No footless, patterned or fishnet tights, leggings or legwarmers, socks not to be worn with tights, leggings or legwarmers. Socks cannot be knee length or trainer socks – ankle socks only.
Shoes	Black leather only. No boots, trainers, trainer style, plimsolls or suede shoes are allowed.	A plain design, no trimmings, no logos, no decorative buckles, no coloured laces or stitching, no labels, no tags, or other decorations. No shoe/trainer cross footwear e.g. Prada. Trainers, pump style or fabric shoes e.g. 'Vans'/'Air Force Ones' or rugged hiking/work boots, 'Dr Martens' boots or knee-length boots are not permitted. Plain black 'Dr Martens' shoes and 'Kickers' lace up shoes are permitted; however, all stitching <u>must</u> be black.
Coat / Jacket	plain black, must not be worn inside the building.	
Head Scarf	Plain black (no pattern or logo)	For religious reasons only.
Hair/Appearance	<p>Individual fashion statements such as extreme hair styles or unnatural colours are not permitted. Only black or white hair accessories are allowed. No decorative attachments to braids or extensions are to be worn in the hair. Tram lines, shaved shapes in the hair or 'bar codes' in eyebrows are not permitted. Visible makeup, lip gloss, mascara and eye shadow, false eye lashes, eye lash extensions, nail varnish, nail decorations, extensions and acrylics are not permitted. Tinted or cosmetic contact lenses and decorative dental wear are not permitted. No hoods, hats, caps or bandannas to be worn anywhere on the school site.</p>	
Jewellery/Valuables	<p>No jewellery except for one wrist watch Earrings, nose studs, other forms of body piercing or visible tattoos are not permitted. No accessories are to be worn around the neck, wrists, ankles or attached to clothing. Large amounts of money and expensive personal effects should not be brought on site. Gaynes School will not accept liability for any claim arising from theft, accidental loss or damage to personal effects, money, belongings or clothing whilst on the premises.</p>	

	Mobile phones, personal stereos, MP3 players, pagers, computer games etc. must not be seen or heard on the school site. Money should be kept in a purse or wallet. Confiscated items must be collected by a parent.
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PE Kit	
PE Tops:	White, with school logo and green trim. Rugby Shirt – green and gold.
PE shorts:	White shadow striped shorts – for gymnastics and games.
Games skirt: (Girls only)	(Kilt style) – bottle green.
PE bottoms:	Bottle green with white piping.
Socks*:	Short white
Trainers:	Sports trainers with non-marking soles. Plimsolls/Converse/Van style shoes are not acceptable. Football boots for rugby and football (boys only).
Hockey socks	long red – outdoor activities

Tabors Academy

Boys

All Students
Navy school blazer with school logo- <i>sleeves may not be rolled up.</i> (Only available from School Uniform Direct)
School tie
Plain white shirt (long or short sleeved)
Mid-grey trousers in a classic style <i>Trousers should be in plain material (polyester or similar fabric; not denim or lycra). No slim fit, skinny, chino, jean, cargo or other fashion styles are permitted*</i>
Plain grey or black socks
Plain black shoes of a straightforward design <i>(not boots, plimsolls, trainers or other inappropriate or casual shoes)</i>
Plain black belt <i>(no decorative designs or decorative buckles)</i>
Blazers, V-neck jumpers and ties are available from our uniform provider, School Uniform Direct. They can also supply suitable trousers. On-line orders can be made via www.schooluniformdirect.org.uk

Girls

All Students
Navy school blazer with school logo- <i>sleeves may not be rolled up.</i> (Only available from School Uniform Direct)
School tie
Plain white shirt (long or short sleeved)
Grey box pleated skirt (knee length) <i>which may not be rolled up,</i> or mid-grey trousers in a classic style* Examples of acceptable
Plain grey tights or plain grey ankle socks <i>(no frills or patterns; knee high socks are not permitted)</i>

Plain black shoes of a straightforward design (*not boots, plimsolls, trainers, open-toed, high heels, sling back or other inappropriate or casual shoes*)

Plain black belt (*no decorative designs or decorative buckles*)

Blazers, V-neck jumpers and ties are available from our uniform provider, School Uniform Direct.

On-line orders can be made via www.schooluniformdirect.org.uk

PE Kit

Year 7, 8 and 9 Boys and Girls

Unisex polo shirt (only available from School Uniform Direct)

Navy shorts

White football/hockey socks

Navy tracksuit trousers

Boys only: Reversible rugby shirt (only available from School Uniform Direct)

Optional: Navy fleece top (only available from School Uniform Direct)

www.schooluniformdirect.org.uk

Uniform expectations:

Students are required to be of smart personal appearance and uniform must be worn to and from school.

Hair must be of an appropriate style. Extreme hairstyles or unnatural, uneven hair colours are not acceptable. Please contact the school in advance if you need further advice on this.

Hair accessories are to be black.

It is emphasised that items of clothing and shoes in the list should be plain and conventional and not in fashion styles.

Overcoats are only allowed outside, over blazers, in cold weather.

No facial piercings permitted.

No jewellery may be worn other than a watch and one small simple gold or silver stud earring in each ear lobe.

Make-up is not allowed for any students.

Nail varnish is not permitted.

False nails and gel nails are not permitted.

All items of clothing should be clearly labelled with the name of the student.

Blazers should be worn at all times and sleeves must not be rolled up.

No 'hoodies' allowed.

No baseball caps allowed.

The Warren School

All students are expected to wear the correct uniform at all times, blazers **must** be worn (and not kept in their bags) the correct footwear must be worn at all times i.e **black shoes which can be polished**. Jewellery, hoodies, baseball caps and bandanas are not permitted. These will be confiscated and returned at the end of the school week. All outdoor coats must be dark in colour without patterns or logos. Extremes in appearance cosmetically such as make-up, false nails, hairstyles, unnatural hair extensions or dye are not allowed. Governors reserve the right to send pupils home if they incorrectly dressed.

	Description	Further Information
Blazer	The Warren School blazer in charcoal grey with piping trim and badge	Worn during the day, as well as to and from the school, unless directed otherwise by staff. Only original buttons to be used to

		fasten – no safety pins etc. (The Warren School keeps a stock of spare original buttons)	
Trousers (Boys and girls)	Black, classic style, full length	No jeans, washed grey, navy blue, corduroy, jean-like material, high fashion trousers/leggings or shorts. Trousers should be worn with a secure fit around the waist. Belts should be black, demure and functional, no oversized buckles or clasps, studs or trimmings and not worn as a fashion accessory.	
Skirt (Girls only)	The school skirt must be black, and full box pleat style (pleat must be from waistline to hemline) It must be no shorter than 3 cm above the knee.	Skirts must be worn to their full length and not shortened by either taking them up or rolling them up at the waist. This skirt can be purchased at Premier Schoolwear.	
Shirt	Plain white traditional school shirt	The shirt should be tucked in and closed/buttoned/fastened at the neck. Any polo-neck, T-shirt, vest or underwear worn underneath should not show or be visible through the shirt. No designer shirts or girls fitted blouses.	
School Tie	House tie colour	Tie should be of appropriate length with at least four full stripes showing.	
School Jumper	Grey with 'House' piping trim	Optional, but only the school version is to be worn, no other jumpers or cardigans are acceptable.	
Socks/ Tights (Girls only)	Tights – Plain natural or black. Ankle Socks – Black or white	No footless, patterned or fishnet tights, leggings or legwarmers, socks not to be worn with tights, leggings or legwarmers. Socks cannot be knee length – ankle socks only.	
Shoes	Polished black, traditional style, black laces and stitching, black sole and heel	A plain design, no trimmings, no logos, no decorative buckles, no coloured laces or stitching, no labels, no tags, or other decorations. No shoe/trainer cross footwear e.g. Prada. No trainers or fabric shoes e.g. 'Vans'/'Air Force Ones' or rugged hiking/work boots, 'Kickers' and 'Dr Martens' boots or knee-length boots are not permitted. Plain black 'Dr Martens' shoes and 'Kickers Lo'-profile and lace up shoes are permitted; however, all stitching must be black. (Please refer to examples shown below).	



Coat/ Jacket	Plain black, dark grey or navy blue.	Plain black, dark grey or navy blue, one small logo, (no greater than three inches in diameter) is allowed. No of fabric/knitted tops, cardigans, jumpers, sweatshirts, tracksuit tops, waistcoats, sleeveless or hooded tops, body warmers, denim jackets etc. are to be worn.	
Head Scarf	Must be in school colours (no patterns or logos)	For religious reasons only.	
PE Polo Shirt	White with school badge	No t-shirts	The Warren School
PE Rugby Shirt	Black & White for girls and two shades of blue for the boys	School colours only	The Warren School
PE Shorts	Black with the school logo	Sizes & price list available from the school office	The Warren School
PE Socks	Black	Black only	The Warren School
PE Tracksuit	Black	Optional The Warren School Tracksuit Navy Blue for Boys and Black for Girls The Warren School Sports Trousers Navy Blue for Boys and Black for girls	The Warren School
PE Trainers	Any brand	Black or white trainers must have non-marking soles. Plimsolls must not be worn. Laces should be of the same colour as the trainers.	Any retailer
PE Football Boots	Any brand	Suitable for grass and Astroturf	Any retailer
Shin pads	Any brand	Compulsory for football	Any retailer
Gum shield	Any brand	Recommended for outdoor sports e.g. hockey & rugby	Any retailer
Hair/Appearance	Individual fashion statements such as extreme hair styles or colours are not permitted. Only black or white hair accessories are allowed. No decorative attachments to braids or extensions are to be worn in the hair.		

	<p>Tram lines, shaved shapes in the hair or ‘bar codes’ in eyebrows are not permitted.</p> <p>No visible makeup, lip gloss, mascara and eye shadow, false eye lashes, eye lash extensions, nail decorations, nail varnish, nail decorations or extensions are not permitted.</p> <p>Tinted or cosmetic contact lenses and decorative dental wear are not permitted.</p> <p>No hoods, hats, caps or bandannas to be worn anywhere on the school site.</p>
Jumpers	No pullovers, no cardigans, sweatshirts, hoodies or waistcoats permitted other than The Warren School jumper or the Warren School cardigan.
Jewellery/Valuables	<p>No jewellery except for one wrist watch</p> <p>No earrings to be worn to school</p> <p>Nose studs, other forms of body piercing or visible tattoos are not permitted.</p> <p>No accessories are to be worn around the neck, wrists, ankles or attached to clothing.</p> <p>Large amounts of money and expensive personal effects should not be brought on site.</p> <p>The Warren School will not accept liability for any claim arising from theft, accidental loss or damage to personal effects, money, belongings or clothing whilst on the premises.</p> <p>Mobile phones, personal stereos, e-readers, MP3 players, pagers, computer games etc. must not be seen or heard on the school site.</p> <p>Money should be kept in a purse or wallet. Confiscated items must be collected by a parent.</p>

If they are any problems about school uniform, please contact your child’s Achievement Team Leader or Year Care Team.

POLICY ON DETENTIONS

At The Loxford School Trust, detentions are given to make sure students abide by the values in our school’s ‘Code of Conduct’ and the work ethic that we believe in.

Some of the reasons for giving detentions are:

- Poor behaviour in class, corridors or outside school whilst wearing our school uniform
- Arriving late for school or lessons
- Being incorrectly dressed for school
- Not bringing the right equipment for lessons
- Failing to produce homework

Detentions take place before school from 8.00am, at breaktime, at lunchtime or after school. Detentions range from 10 minutes to 60 minutes. Parents are given at least 24 hours notice of a formal detention. Detentions are written in the students diaries. Parents are asked to check the diaries regularly and sign next to the appropriate section.

Phone calls/letters will be sent home to parents telling them about the reasons for detentions which are given for very serious misdemeanours.

If you would like a full copy of the school’s policy on detention, please contact the General Office.

The Law states that we can use detentions as a sanction and that we can keep students after school for 20 minutes without prior warning to parents. If this occurs, every effort will be made to tell parents.

MOBILE PHONES

A number of students have MOBILE PHONES. Loxford fully supports parents who for safety reasons want their children to be able to speak to them in an emergency.

However, we cannot allow mobile phones to interrupt education. The following rules will be strictly enforced:

- Loxford School will not be responsible for investigating damage, loss or theft
- All phones must be switched off during the school day
- Any telephone causing interruption to a lesson or any other school activity, will be confiscated for a week and only released on production of a letter from the parent. This letter must promise it will not happen again.

School Attendance Contract

I, _____ will abide by the following expectations regarding school attendance:

- My attendance will be over 95%
- I will attend all classes daily and on time
- I will be on time to school and class unless I have a teacher/parent note
- I will not have any unexcused absences
- If I need to be absent for any reason, an appropriate note will be submitted to the attendance officer
- I will be prepared for class and have the appropriate materials/equipment

As a parent I will:

- Actively monitor my child's attendance, discipline, and grades by being supported by the school
- Call the school and provide a reason for absence when necessary
- Make sure that my child has transportation to school daily so he/she will be on time to school. (Method of transportation: _____)
- I will not book family holidays during school term
- I will not make any dental or other appointment during school hours

Failure to meet the conditions of this contract will result in:

Staff Signature: _____

Date: _____

Student Signature: _____

Date: _____

Parent signature: _____

Date: _____

Behaviour Contract

I, _____, agree to make the following positive behaviour changes:

- 1) _____
- 2) _____
- 3) _____

In order to be successful, I will implement the following actions:

- 1) _____
- 2) _____
- 3) _____

Failure to meet the conditions of this contract will result in:

Staff Signature: _____

Date: _____

Student Signature: _____

Date: _____

Parent signature: _____

Date: _____

Cursing Contract

I, _____, will abide by the following expectations regarding cursing:

- 1) I will not curse and mock fellow students

- 2) I will not make inappropriate comments towards or about another student(s)

- 3) I will only use positive words to describe others

- 4) I will be in control of my emotions to not use swearing words

Failure to meet the conditions of this contract will result in:

Staff Signature: _____

Date: _____

Student Signature: _____

Date: _____

Parent signature: _____

Date: _____

Mobile Phone Contract

Loxford School will not be responsible for investigating damaged, lost or stolen phones.

I, _____, will use my mobile phone responsibly.

- I will let my parents monitor my phone regularly
- I will never use my mobile phone in school, and it will never be a distraction at school
- I will make sure my phone is switched off during the school day.
- I will be aware at all times where my mobile phone is and take great care not to misplace it or drop it
- I will not use my phone inappropriately in school or outside school hours (Use of social network, images, videos etc)

Failure to meet the conditions of this contract will result in the phone being confiscated by a member of Staff.

Staff Signature: _____

Date: _____

Student Signature: _____

Date: _____

Parent signature: _____

Date: _____